

YNU Action Plans to Prevent the Spread of the Novel Coronavirus (Ver. 3.2)

- The phases and accompanying action plans are general guidelines for reference only. Actions will be determined based on comprehensive assessment of infection status, and national and local government policies and requests.
 - All overseas travel shall be in accordance with notifications issued by relevant ministries and agencies.
 March 10, 2022

Phase	Educational Activities	Research Activities	On-Campus Meetings	Administrative Services	Entering the Campus, Holding Events, etc.	Affiliated Schools
0 (Normal)	- Carry out activities in a normal way.	- Carry out activities in a normal way.	- Carry out activities in a normal way.	- Carry out activities in a normal way.	- Carry out activities in a normal way.	- Carry out activities in a normal way.
1	- In principle, offer classes in person as usual, paying attention to the prevention of the spread of COVID-19. - May implement extracurricular activities, paying attention to the prevention of the spread of COVID-19. [About on-site survey] In principle, overseas on-site surveys are prohibited in a country or territory designated as Infectious Disease Risk Information Level 2 or above by the Ministry of Foreign Affairs of Japan. On-site surveys in Japan will be conducted while paying attention to the action guidelines of the central and local governments and partners as well as measures to prevent the spread of COVID-19.	- Implement activities as usual, paying attention to the prevention of the spread of COVID-19.	- Implement activities as usual, paying attention to the prevention of the spread of COVID-19.	- Implement activities as usual, paying attention to the prevention of the spread of COVID-19.	- Implement activities as usual, paying attention to the prevention of the spread of COVID-19.	<Common items> - Take basic measures to prevent the spread of COVID-19 and restrict students from eating together at lunch when necessary. <Educational and research activities> - Explore the possibility of conducting educational activities through the internet and utilize online educational activities (classes) depending on the situation, apart from hands-on learning. - Carry out all activities including extracurricular activities in accordance with the guidelines of the Ministry of Education, Culture, Sports, Science and Technology (MEXT). - Hold research presentations only with a small number of participants in person, including lecturers and advisers, and explore the possibility of holding online presentations.
1.5	-In-person classes are allowed only when measures to prevent the spread of COVID-19 have been taken. (Be ready to switch to online classes at any time.) - Extracurricular activities are allowed only to extracurricular activities groups that have submitted a written plan, etc. required by the university. [About on-site survey] In principle, overseas on-site surveys are prohibited in a country or territory designated as Infectious Disease Risk Information Level 2 or above by the Ministry of Foreign Affairs of Japan. On-site surveys in Japan are based on the action guidelines of the central and local governments and partners. The department director will make a final decision on whether to conduct a survey after taking the greatest possible measures to prevent the spread of COVID-19 and filing notification with the university.	- Activities on campus are allowed as usual after taking measures to prevent the spread of COVID-19.	-Run short meetings with carefully selected agenda items, taking measures to prevent the spread of COVID-19. - Make effective use of online meetings.	- Give consideration to staff's commuting to work, with attention paid to the prevention of the spread of COVID-19. - Provide services at reception desks, taking measures to prevent the spread of COVID-19.	- Entry to the campus is allowed, but attention should be paid not to spread infection. - Events involving students will be implemented after measures to prevent the spread of COVID-19 are taken. - Events involving dining are prohibited. - Online events are recommended. - A decision will be made on whether to rent campus facilities to outside groups or hold events gathering those not associated with the university, after confirming that measures to prevent the spread of COVID-19 have been implemented.	<Events> - Decide whether to hold entrance and graduation ceremonies after taking appropriate measures, such as shortening the time frame and limiting the number of parents and guardians attending these ceremonies. - Decide whether to hold sports festivals, athletic meets, or classroom visitations after taking appropriate measures, such as shortening the time frame, having attendees in smaller groups, and staggered attendance at these events by parents and guardians. - Regarding events with accommodation, decide whether to hold such events, according to the guidelines of MEXT, based on explanation to and consent from parents and guardians after taking utmost measures to prevent infection in cooperation with travel agencies and other relevant parties. <School management> - Run short staff meetings with carefully selected agenda items. Utilize online meetings depending on the situation.
2	- While classes must be offered online as a rule, in-person classes are available wherever possible to meet educational needs by taking the greatest possible measures to prevent the spread of COVID-19, such as shortening class time and having attendees in smaller groups. - Extracurricular activities are allowed only to extracurricular activities groups that have submitted a written plan, etc. and obtained approval. [About on-site survey] On-site surveys outside the university are prohibited in principle.	- Online activities are strongly recommended. - Activities on campus may be implemented by taking the greatest possible measures to prevent the spread of COVID-19, such as shortening the duration of those activities and having participants in smaller groups.	- Run short meetings with carefully selected agenda items, taking the greatest possible measures to prevent the spread of COVID-19. - Online meetings are recommended.	- Give consideration to staff's commuting to work, including staggered working hours. - Reduce services at reception desks. - The services that are considered necessary in particular continue to be provided in person, taking the greatest possible measures to prevent infection.	- Put restrictions on entry to the campus by students and those not associated with the university. - Events are held online as a rule, except for those considered essential for students' graduation or completion of degree. - Decide whether to hold face-to-face events after checking the greatest possible measures having been taken to prevent the spread of COVID-19, such as shortening the duration of those events and having attendees in smaller groups. - Events involving dining are prohibited. -The rental of campus facilities to outside groups and events gathering those not associated with the university will be suspended or postponed.	- Run parents' meetings by having attendees in smaller groups and shortening the duration of meetings after thorough consideration of the necessity of face-to-face meetings. <Teaching practicum and teaching practice> - Provide student teachers with sufficient prior guidance for preventing the spread of COVID-19 and follow instructions from local governments and school principals. (Example: reducing the period of elementary school teaching practicum to three weeks)
3	- Classes should be conducted online only. - All extracurricular activities will be suspended. [About on-site survey] On-site surveys are prohibited in principle.	- Meetings should be held online in principle. - Research activities will be suspended in principle, except for minimum activities required to maintain laboratory equipment on campus.	- Meetings should be held online as a rule.	- Limit the number of staff coming to work. - In principle, services at reception desks will be suspended.	- In principle, students and those not associated with the university may not enter the campus. Graduate students who need to maintain laboratory equipment and other instruments may enter campus by submitting an application. - Faculty and staff members may enter the campus by sharing work. - Events will be postponed or suspended. Online events may be held where possible. - The rental of campus facilities to outside groups will be suspend or postponed.	<Common items> - Shorten classes, implement staggered school hours and staggered attendance, taking the greatest possible measures to prevent the spread of COVID-19. <Educational and research activities> - Online educational activities (classes) will be mainly conducted by utilizing PCs, apart from hands-on learning. - Events and other activities will be postponed or suspended. The holding of entrance/graduation ceremonies will be considered on condition of shortening the time frame, having attendees in smaller groups, and limiting the number of attendees as much as possible. <School management> - Staff meetings will be held online in principle. Parents' meetings will be postponed or suspended. <Practice teaching> - Online guidance for trainees will be considered.
4	- Same as Phase 3 (Online classes from the campus are prohibited). [About on-site survey] On-site surveys are prohibited in principle.	- All on-campus research activities by students are prohibited. - Phase 3 applies to faculty members.	Online meetings only.	- Only conduct work that is considered essential from the viewpoint of business continuity, with the minimum number of personnel working on a rotating basis.	- Students and those not associated with the university may not enter the campus. - The holding of events and the rental of campus facilities to outside groups are prohibited. - Faculty and staff members may enter the campus for a short time to conduct only work that is considered essential from the viewpoint of business continuity.	- Close the schools temporarily according to the MEXT guidelines (pupils and students are restricted to attend schools). - Implement online classes and other forms of online learning. - Faculty and staff members may enter the campus for a short time to conduct any work considered essential from the viewpoint of business continuity.